

PORTHCAWL COMPREHENSIVE SCHOOL

23rd ANNUAL REPORT TO PARENTS BY THE GOVERNING BODY

ACADEMIC YEAR 2008/2009

Dear Parent/Guardian

You are cordially invited to attend a meeting of parents and school governors to be held in the school library ('A' Block) on Tuesday 14th July 2009 at 4pm to discuss any matters in relation to the under-mentioned Annual Report to Parents.

1. MEMBERS OF THE GOVERNING BODY

Chairperson of Governors: Mrs M. Carlson
Clerk to the Governors: Mrs H. Embling

Appendix 1 provides the list of Governors, by whom appointed and dates of terms of office.

2. SCOPE OF BUSINESS

- a) Number of pupils on roll January 2009 - 1,405
Number of teaching staff January 2009 – Headteacher plus 74 full time and 13 part time teachers.
- b) The following teaching and support staff appointments were made and commenced duties during 2008/2009 academic year.

Mr Michael Evans	Head of Design Technology
Ms. Kelly Hardwick	Head of Drama
Ms. Claire Howells	Teacher of Chemistry
Mr Chris Jenkins	Teacher of Design Technology
Ms. Tracey Lambert	Teacher of Home Economics
Mr Julian Morgan	Head of Physics
Mrs Laura Thompson	Head of Home Economics
Mr John Weatherhead	Teacher of Mathematics (temporary)
Ms. Lynda Clark	Teacher of Modern Foreign Languages (part time temporary)
Dr Geoff Wellington	Head of Science Faculty (acting)
Mrs Rhian Williams	Higher Education Access Tutor
Ms. Julia Brown	Welsh Baccalaureate Co-ordinator
Mrs Emma Pugh	Secondment to Senior Management Team

The following members of staff left or will be retiring from the school during the academic year:-

Mr Gordon Williams	Deputy Headteacher
Mrs Frances Shopland	Teacher of Food Technology
Mrs Kathryn Fletcher	Technical Assistant

c) Non-Teaching Staff Establishment (Manual & Administrative)

Office Staff	1 Office Manager, 6 full-time Clerks, 2 part-time Clerks
Laboratory Staff	3 Technical Assistants
Workshop Staff	1 Technician
IT Staff	2 Technicians
Supervisory Assistants	4 (part-time)
Site Manager	1
Assistant Site Manager	1 + 1 (part-time)
Library Assistant	1
Performing Arts Technician	1 (part-time)
Special Needs Support Clerk	1 (part time)
Cleaning Staff	1 Supervisor and 17 Cleaners
Special Needs Support Assistants	3 (part-time)
Cover Supervisors	3
Classroom Assistant	1 (part-time)
Exam Officer/Assistant Office Mgr.	1 (full-time)
Kitchen Staff	Cook & 1 Kitchen Assistant

d) Community Links

The school is proud that the pupils fully participate in a host of community activities, details of which are provided in the school's termly newsletter, the 'Porthcawl Post'.

e) Pupil Exclusions

Permanent 0 Fixed Term 61

f) Parents Meetings with Staff 2008/09

Year 7	10 th December 2008
Year 8	26 th November 2008
Year 9	4 th March 2009
Year 10	29 th April 2009
Year 11	11 th February 2009
Year 12	21 st January 2009
Year 13	8 th October 2008

Feeder primary schools were visited during June and an Open Day for those children entering the school in September was held on 24th June 2009.

g) Sporting and Cultural Activities

The pupils of Porthcawl Comprehensive School have again been involved in a wide range of sporting and cultural activities throughout the year and have achieved considerable success. Many have gained representative honours at county and national levels. Details of individual and group achievements are provided in the school's termly newsletter, the 'Porthcawl Post'.

h) Admission of Pupils from other than Feeder Schools at September 2008

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i) Fundraising for Charity

Pupils have been active during the year raising money for a variety of charities and worthy causes which include:-

	£
Children in Need	1,000
ABMU Cystic Fibrosis Trust	1,108
Glanrhyd Hospital	1,000
Sandville, Porthcawl	1,000
LATCH	1,155
NSPCC	750
LEPRA	1,726
Teenage Cancer Trust	132
Marie Curie	136

3. INFORMATION FOR PARENTS

The Local Education Authority's booklet 'Information for Parents' is distributed to new pupils and supplements the information provided in the school prospectus.

4. GIFTS TO SCHOOLS

PTA sponsorship for Awards Evenings as well as sponsoring termly and annual attendance awards.

5. PUPIL DISCIPLINE

The school's Code of Conduct for Pupils is contained in the School Prospectus and in Pupils Homework Planners.

Copies of the Authority's Policy Document on procedures for the exclusion of pupils are available at the school for perusal.

6. FINANCIAL STATEMENT

The financial statement for the financial year 2007/08 is attached (Appendix 2).

7. REFURBISHMENT/REDECORATION

The rolling programme of improvement of the school's fabric and decoration continues to improve the working environment of pupils and staff. The most recent work includes:-

- Completion and opening of the school's Dyslexia unit.
- Installation of upgraded CCTV equipment
- Improvements to the gymnasium (new windows and painting of changing rooms).
- Painting of various classrooms
- Provision of new dining tables and new work benches for computers

8. EXTERNAL EXAMINATIONS

A copy of the 2007/2008 GCSE, SAT's, AS and 'A' level results is appended together with a Summary Report of Achievements (Appendix 3).

9. RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP

The school pursues the overall directions of the Local Education Authority Curriculum Guidelines. The school considers that Religious Education aims to make sense of the world and our experiences within it and is concerned with the pupils' spiritual development. It reflects that fact that the religious traditions in Great Britain are, in the main, Christian, but also includes the teaching and practices of the other principal religions represented in Britain.

The daily act of worship is a time when the tutor groups unite for a Year Assembly held in various areas of the school. In addition, House Assemblies are held fortnightly facilitating the integration across the whole range. At Porthcawl Comprehensive School, assemblies take into account the general character of the background of the pupils, their age and aptitudes and they aim to offer common values within a broadly Christian context while recognising diversity.

10. ADDITIONAL LEARNING NEEDS

The governors realise that all pupils are not of equal academic ability. However, all pupils are of equal worth and will share as equitably as possible the resources of the school, both material and staffing. Whatever the ability of the pupil as an individual, the school aims to ensure that each pupil achieves his or her potential. This we attempt to do by making special provision wherever it is required in order to ensure that end. The curriculum for pupils at both ends of the ability range, ie. The most able and the least able, may be modified in a way that is considered the most appropriate for the individual's additional learning needs. The vast majority of pupils will be expected to follow the full range of subjects offered in the school curriculum.

The Local Education Authority allocates a notional figure of 3.04% of the total school budget towards funding the school's additional learning needs requirements. In fact, the school allocates 5% of the budget to provide the quality of provision made at Porthcawl.

11. DISABLED PUPILS

The school works closely with the Local Education Authority to make provision for the admission and access for disabled pupils based on individual requirements.

12. PUPIL ATTENDANCE RECORDS 2007/2008

% Authorised absences	% Unauthorised absences	% In attendance
5.9	1.4	93.09

Authorised absences are designated for certain reasons e.g. exclusions, illness (where accepted by school or certified), medical/dental/optician appointments, limited study leave.

13. SCHOOL TERMS AND HOLIDAY DATES 2009/2010

See Appendix 4 attached.

14. PE POLICY STATEMENT AND AIMS

The Physical Education department aims to provide a well balanced and varied physical activity programme and to give equal opportunity, where possible, to boys and girls. This will enable all pupils, including those with special needs, to participate in a carefully structured range of activities. Through this programme pupils will have the opportunity to:-

1. develop artistic and aesthetic understanding within and through movement
2. develop physical competence and promote physical development
3. develop personal qualities such as self esteem, self confidence, tolerance and empathy
4. extend, refine and become more proficient in a range of psychomotor skills
5. experience and appreciate the contribution of physical education to the benefits of those participating in physical activities in school and throughout life
6. develop problem solving skills
7. develop interpersonal skills
8. forge links between the school and its community

15. SCHOOL PROSPECTUS

The school prospectus has been revised and amended with a view to making it more user-friendly and to meet the requirements of the Welsh National Assembly Government.

16. SCHOOL POLICIES AND STRATEGIES

The Governing Body, through its committee structure, undertakes regular reviews of all school policies.