

PORTHCAWL COMPREHENSIVE SCHOOL

24th ANNUAL REPORT TO PARENTS BY THE GOVERNING BODY

ACADEMIC YEAR 2009/2010

Dear Parent/Guardian

1. MEMBERS OF THE GOVERNING BODY

Chairperson of Governors: Mrs M. Carlson
Clerk to the Governors: Mrs H. Embling

Appendix 1 provides the list of Governors, by whom appointed and dates of terms of office.

2. SCOPE OF BUSINESS

- a) Number of pupils on roll January 2010 - 1,410
Number of teaching staff January 2010 – Headteacher plus 73 full time and 16 part time teachers.
- b) The following teaching and support staff appointments were made and commenced duties during 2009/2010 academic year.

Mr John Weatherhead - Teacher of Mathematics (permanent)
Ms Holly Thelwell - Teacher of Home Economics (temporary)
Ms Vicky Watkins - Teacher of History (maternity cover)
Ms Lynda Clark - Teacher of Modern Foreign Languages (0.5 FTE)
Mrs Muriel Houlker has been appointed as “PREVENT” support
Ms Ceri-Anne Painter - Assistant Headteacher (acting)
Mrs Anne O’Brien - Deputy Headteacher (acting)
Mrs Rhian James - Head of Year 11 (acting) (0.8 FTE)
Ms Kath Owens - Head of Year 11 (acting) (0.2 FTE)
Mr Peter Roach - Head of Faculty Art (acting until Christmas 2009)
Dr Geoff Wellington - Head of Faculty Science (acting until 07/2010)
Mrs Laura Thompson - Head of Technology (acting until 07/2010)
Mrs Claire Norris - Support staff member (part-time, permanent)
Mrs Paula Wictome - Science Technician (full-time, temporary)

The following members of staff left or will be retiring from the school during the academic year:-

Mrs M Crockett (Assistant Headteacher)
Mrs E Stanford (Teacher of Science)
Mr R Evans (Head of Geography and Head of Humanities faculty)
Mrs C Thomas (Head of Business Studies)
Mrs S Jones (Teacher of Biology)

c) Non-Teaching Staff Establishment (Manual & Administrative)

| | |
|------------------------------------|--|
| Office Staff | 1 Office Manager, 8 full-time Clerks, 3 part-time Clerks |
| Laboratory Staff | 3 Technical Assistants |
| Workshop Staff | 1 Technician |
| IT Staff | 2 Technicians |
| Supervisory Assistants | 4 (part-time) |
| Site Manager | 1 |
| Assistant Site Manager | 1 + 2 (part-time) |
| Library Assistant | 1 |
| Performing Arts Technician | 1 (part-time) |
| Special Needs Support Clerk | 1 (part time) |
| Cleaning Staff | 1 Supervisor and 17 Cleaners |
| Special Needs Support Assistants | 3 (part-time) |
| Cover Supervisors | 4 |
| Classroom Assistant | 1 (part-time) |
| Exam Officer/Assistant Office Mgr. | 1 (full-time) |
| Kitchen Staff | Cook & 12 Kitchen Assistants |

d) Community Links

The school is proud that the pupils fully participate in a host of community activities, details of which are provided in the school's termly newsletter, the 'Porthcawl Post'.

e) Pupil Exclusions

Permanent 2 Fixed Term 60

f) Parents Meetings with Staff 2009/10

| | |
|---------|--------------------------------|
| Year 7 | 9 th December 2009 |
| Year 8 | 11 th November 2009 |
| Year 9 | 3 rd March 2010 |
| Year 10 | 28 th April 2010 |
| Year 11 | 10 th February 2010 |
| Year 12 | 27 th January 2010 |
| Year 13 | 7 th November 2009 |

Feeder primary schools were visited during June and an Open Day for those children entering the school in September was held on 24th June 2010.

g) Sporting and Cultural Activities

The pupils of Porthcawl Comprehensive School have again been involved in a wide range of sporting and cultural activities throughout the year and have achieved considerable success. Many have gained representative honours at county and national levels. Details of individual and group achievements are provided in the school's termly newsletter, the 'Porthcawl Post'.

h) Admission of Pupils from other than Feeder Schools at September 2009

24

i) Fundraising for Charity

Pupils have been active during the year raising money for a variety of charities and worthy causes which include:-

| | £ |
|-----------------------------------|--------|
| Bridgend Food Bank | 268.52 |
| Parish of Newton and Nottage Fund | 100 |
| Royal British Legion | 20 |
| Kenya Project | 1250 |
| LATCH | 1250 |
| Children in Need | 3052 |
| Haiti Appeal | 1397 |
| SOS | 306.42 |

3. INFORMATION FOR PARENTS

The Local Education Authority's booklet 'Information for Parents' is distributed to new pupils and supplements the information provided in the school prospectus.

4. GIFTS TO SCHOOLS

PTA sponsorship for Awards Evenings as well as sponsoring termly and annual attendance awards.

5. PUPIL DISCIPLINE

The school's Code of Conduct for Pupils is contained in the School Prospectus and in Pupils Homework Planners.

Copies of the Authority's Policy Document on procedures for the exclusion of pupils are available at the school for perusal.

6. FINANCIAL STATEMENT

The financial statement for the financial year 2008/09 is attached (Appendix 2).

7. REFURBISHMENT/REDECORATION

The rolling programme of improvement of the school's fabric and decoration continues to improve the working environment of pupils and staff.

This list is based geographically, building by building, and not chronologically.

1. Powys Block

Replacement of windows to rear elevation.
Replacement of hot water supplies to toilets.
Removal of obsolete water storage tanks.
Replacement of gym floor.
Painting of gym.
Refurbishment of boys' toilets in gym.
Replacement of old and installation of new radiators.
Gym new fascias and soffits.

2. 'A' Block

Replacement of hot water supplies in toilets.
Replacement of windows/doors/panels to rear elevation.
Replacement of light fittings.
Replacement of window blinds.

3. 'M' Block

Replacement of light fittings.
Replacement of window blinds.

4. 'D' Block

Repairs to 'misted' UPVC units.
Replacement of light units.
Replacement of blinds.

5. 'G' Block

Painting of room G1, G3 and G4.
Partition wall created in technology.
Replacement of light fittings.
Painting of G23 and G22.
Refurbishment of desk/work benches.

Generally

Desks and chairs in store.
Boundary wall caretaker's house.
Handrails to buildings.
Fencing around banking astro-turf.
Roof repairs to upper and lower school.
Boiler/gas annual maintenance.
Tarmac ramps x 2.
Potholes tarmaced.
New roof on tractor shed.
New galvanised fencing around skip.
New servery canteen.
New furniture sandwich room.
Additional vending in sandwich room.

8. EXTERNAL EXAMINATIONS

A copy of the 2008/2009 GCSE, SAT's, AS and 'A' level results is appended together with a Summary Report of Achievements (Appendix 3).

9. RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP

The school pursues the overall directions of the Local Education Authority Curriculum Guidelines. The school considers that Religious Education aims to make sense of the world and our experiences within it and is concerned with the pupils' spiritual development. It reflects that fact that the religious traditions in Great Britain are, in the main, Christian, but also includes the teaching and practices of the other principal religions represented in Britain.

The daily act of worship is a time when the tutor groups unite for a Year Assembly held in various areas of the school. In addition, House Assemblies are held fortnightly facilitating the integration across the whole range. At Porthcawl Comprehensive School, assemblies take into account the general character of the background of the pupils, their age and aptitudes and they aim to offer common values within a broadly Christian context while recognising diversity.

10. ADDITIONAL LEARNING NEEDS

The governors realise that all pupils are not of equal academic ability. However, all pupils are of equal worth and will share as equitably as possible the resources of the school, both material and staffing. Whatever the ability of the pupil as an individual, the school aims to ensure that each pupil achieves his or her potential. This we attempt to do by making special provision wherever it is required in order to ensure that end. The curriculum for pupils at both ends of the ability range, ie. The most able and the least able, may be modified in a way that is considered the most appropriate for the individual's additional learning needs. The vast majority of pupils will be expected to follow the full range of subjects offered in the school curriculum.

The Local Education Authority allocates a notional figure of 3.04% of the total school budget towards funding the school's additional learning needs requirements. In fact, the school allocates 5% of the budget to provide the quality of provision made at Porthcawl.

11. DISABLED PUPILS

The school works closely with the Local Education Authority to make provision for the admission and access for disabled pupils based on individual requirements.

12. PUPIL ATTENDANCE RECORDS 2008/2009

| % Authorised absences | % Unauthorised absences | % In attendance |
|------------------------------|--------------------------------|------------------------|
| 1.92 | 5.30 | 92.914 |

Authorised absences are designated for certain reasons e.g. exclusions, illness (where accepted by school or certified), medical/dental/optician appointments, limited study leave.

13. SCHOOL TERMS AND HOLIDAY DATES 2010/2011

| Term | Term Begins | Mid Term Holiday Begins | Mid Term Holiday Ends | Term Ends | Days |
|------------------|---------------------------|--------------------------------|------------------------------|-------------------------|-------------|
| Autumn Term 2010 | Thursday 2 September 2010 | Monday 25 October 2010 | Friday 29 October 2010 | Friday 17 December 2010 | 72 |
| Spring Term 2011 | Tuesday 4 January 2011 | Monday 21 February 2011 | Friday 25 February 2011 | Friday 15 April 2011 | 69 |
| Summer Term 2011 | Tuesday 3 May 2011 | Monday 30 May 2011 | Friday 3 June 2011 | Friday 22 July 2010 | 54 |

14. PE POLICY STATEMENT AND AIMS

The Physical Education department aims to provide a well balanced and varied physical activity programme and to give equal opportunity, where possible, to boys and girls. This will enable all pupils, including those with special needs, to participate in a carefully structured range of activities. Through this programme pupils will have the opportunity to:-

1. develop artistic and aesthetic understanding within and through movement
2. develop physical competence and promote physical development
3. develop personal qualities such as self esteem, self confidence, tolerance and empathy
4. extend, refine and become more proficient in a range of psychomotor skills
5. experience and appreciate the contribution of physical education to the benefits of those participating in physical activities in school and throughout life
6. develop problem solving skills
7. develop interpersonal skills
8. forge links between the school and its community

15. SCHOOL PROSPECTUS

The school prospectus has been revised and amended with a view to making it more user-friendly and to meet the requirements of the Welsh National Assembly Government.

16. SCHOOL POLICIES AND STRATEGIES

The Governing Body, through its committee structure, undertakes regular reviews of all school policies.