

17 September 2021

Dear Parent/Carer,

Parent Governor Required

We wish to inform you that the governing body of Porthcawl Comprehensive School has the following number of parent governor vacancies:

4

If you wish to be considered for election, please submit the following information to the school by **end of school (3:00pm) 4 October 2021** (Any applications received after this date will not be taken into account.)

1. Your Name
2. Address
3. Telephone number
4. Child's name

You must also include a short statement of **no more than 100 words** which will be included in the ballot form. **Please note if you exceed the word limit only the first 100 words will be included on the ballot form.** Please sign and date the information you submit to the school.

Applications can be returned to the school by hand, via post or by emailing info@porthcawlschool.co.uk . This message can also be found on the school website.

Yours sincerely

A Slade
Headteacher